



CODE OF ETHICS FOR INDIVIDUAL MEMBERS

All members of the Institute shall undertake:

- To endeavour constantly to achieve the highest possible quality in respect of accuracy of rendering, terminological correctness, language and style
- To accept full responsibility for their translations and to bring unresolved problems to the attention of their clients/employers
- To accept no work that is beyond them (with regard to deadline and knowledge of source language, target language and subject), except with the knowledge of their clients/employers, and to keep to agreed deadlines and forms of delivery
- Constantly to pursue self-improvement in order to improve the quality of their work
- To share their professional knowledge with other members, but to maintain a relationship of trust with their clients/employers and to treat all information that comes to their attention in the course of their work as confidential
- Not to accept any work that, in their opinion, is intended for unlawful or dishonest purposes or is contrary to the public interest
- To be guided in negotiating remuneration by the principle of equitability and fairness
- To respect all rights of the author and the client/employer, and specifically copyright
- Always to uphold the highest ethical and moral standards in their dealings with their clients/employers and in the practice of their occupation as translator
- To take part in the activities of the Institute and always to conduct themselves in such a way that their conduct and the quality of their work will be to the credit of the Institute and translation as an occupation